GOVERNMENT OF ANDHRA PRADESH
HOME DEPARTMENT
(Police –C)
ANDHRA PRADESH POLICE (FINGER PRINT BUREAU) SUBORDINATE SERVICE RULES.

In exercise of the powers conferred by Sections 8 and 10 of the Andhra Pradesh (Andhra Area) District Police Act, 1859 (Act No. XXIV of 1859 ), Sections 6 and 10 of the Andhra Pradesh (Telangana Area) District Police Act, (Act No. X of 1329 F) and Section 5 read with with the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling and in super session of all the previous rules on the subject, the Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh Police (Finger Print Bureau) Subordinate Service.

II. G. O. Ms. No. 861, Home (Police-C) Department, dated. 6-7-1971.

RULES

1. Short title and commencement :-

   (1) These Rules may be called the Andhra Pradesh Police (Finger Print Bureau) Subordinate Service Rules.

2. Constitution :-

   The service shall consist of the following classes and categories of posts.

   Class-A : (Finger Print Section)

   Category  (1) - Inspector of Police (Finger Print Bureau)

   Category  (2) - Sub-Inspector of Police (Finger Print Bureau) (formerly designated as Finger Print Expert).

   Category  (3) - Assistant Sub-Inspector of Police (Finger Print Bureau) (formerly designated as Finger Print Searcher).

   Class-B : (Photography Section)

   Category  (1) - Sub-Inspector of Police (Finger Print Bureau Photography)

   Category  (2) - Assistant Sub-Inspector of Police (Finger Print Bureau Photography).

   Category  (3) - Police Constable (Finger Print Bureau-Photography) (formerly designated as Finger Print Photo Cleaner).

3. Method of appointment and appointing authority :

   Subject to the other provisions in these rules, the method of appointment and appointing authority for the several categories of posts shall be as follows :
<table>
<thead>
<tr>
<th>Class &amp; Category</th>
<th>Method of appointment</th>
<th>Appointing authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class – A;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Inspector of Police (Finger Print Bureau).</td>
<td>By promotion of Sub-Inspector of Police (Finger Print Bureau) (Category-2).</td>
<td>Director, State Crime Record Bureau, Hyderabad or any other Officer of the rank of Dy. Inspector General of Police holding charge of that post.</td>
</tr>
<tr>
<td>2. Sub-Inspector of Police (Finger Print Bureau) (formerly designated as Finger Print Expert).</td>
<td>By promotion of Assistant Sub-Inspector of Police (Finger Print Bureau) (Category-3).</td>
<td>Director, State Crime Record Bureau, Hyderabad or any other Officer of the rank of Dy. Inspector General of Police holding charge of that post.</td>
</tr>
<tr>
<td>3. Assistant Sub-Inspector of Police (Finger Print Bureau) (formerly designated as Finger Print Searcher).</td>
<td>By direct recruitment.</td>
<td>Director, State Crime Record Bureau, Hyderabad or any other Officer of the rank of Dy. Inspector General of Police holding charge of that post.</td>
</tr>
<tr>
<td>Class-B;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Sub-Inspector of Police (Finger Print Bureau Photography).</td>
<td>By promotion of Assistant Sub-Inspector of Police (Finger Print Bureau-Photography) (Category-3).</td>
<td>Director, State Crime Record Bureau, Hyderabad bad or any other Officer of the rank Dy. Inspector General of Police holding charge of that post.</td>
</tr>
</tbody>
</table>
| 2. Assistant Sub-Inspector of Police (Finger Print Bureau Photography). | (i) By promotion of Police Constable (Finger Print Bureau-Photo-graphy). (Category-3). | Director, State Crime Record Bureau, Hyderabad bad or any other Officer of the rank Dy. Inspector General of Police holding charge of that post. 
| | (ii) If no person is available or eligible for promotion, by transfer of a person in equivalent or comparable scale of pay, in any other wing of the Police Department. | |
| | (iii) If no person is available for appointment by methods (i) & (ii) above, by direct recruitment. | |
3. Police Constable (Finger Print Bureau-Photography) (formerly designated as Finger Print photo-cleaner).

   (i) By direct recruitment
   (ii) If no qualified or suitable person is available for direct recruitment, by transfer of a person in equivalent or comparable scale of pay in any other wing of the Police Department.

Director, Finger Print Bureau or any other Officer of the rank of the Superintendent of Police, Addl. Superintendent of police holding charge of that post.

4. Qualifications:

No person shall be eligible for appointment to the categories specified in Column (1) of the Annexure to these rules by the method specified in Column (2), unless he possesses the qualifications specified in the corresponding entry in Column (3) thereof.

5. Age:

No person shall be eligible for appointment by direct recruitment to the posts of Assistant Sub-Inspector of Police (Finger Print Bureau) (Category-3 of Class-A) and Assistant Sub-Inspector of Police (Finger Print Bureau-Photography) (Category-2 of Class-B), Police Constable (Finger Print Bureau-Photography) (Category-3 of Class-B) if he has not completed 18 years of age and has completed 28 years of age on the first day of July of the year in which the notification for selection is made.

6. Physical Requirements:

A candidate for appointment by direct recruitment to the post of Assistant Sub-Inspector of Police (Finger Print Bureau) (Category-3 of Class-A) shall satisfy the following physical requirements:

1. (a) Must not be less than 167.6 cms. in height
   (b) Must not be less than 86.3 cms. round the chest on full inspiration with a minimum expansion of 5 cms.

Provided that in the case of candidates belonging to Scheduled Tribe and Aboriginal Tribes where the reserved quota could not be full utilized for want of sufficient candidates possessing the requisite physical standards shall be as specified below:

Must not be less than 164 cms. in height and must not be less than 83.8 cms. round the chest on full inspiration with a minimum expansion of 5 cms.

2. A candidate for direct recruitment to the posts in this service must be certified to possess the visual standards specified below without glasses:

<table>
<thead>
<tr>
<th>Right eye</th>
<th>Left eye</th>
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</thead>
<tbody>
<tr>
<td>(i) Distant vision</td>
<td>6/6</td>
</tr>
<tr>
<td>2. Near Vision</td>
<td>0/5</td>
</tr>
<tr>
<td>(Shellen)</td>
<td>(Shellen)</td>
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   (ii) Each eye must have a full field of vision.

7. Minimum Service:

No person in the Category of Assistant Sub-Inspector of Police (Finger Print Bureau) and Assistant Sub-Inspector of Police (Finger Print Bureau-Photography) and Police Constable (Finger Print Bureau Photography) shall be eligible for appointment by
promotion from one category to another unless he has put in not less than four years of service in the category and is an approved probationer from which promotion is made as on 1st January of the year of selection.

Provided that in the case of Sub-Inspector of Police (Finger Print Bureau), they shall not be eligible for promotion to the post of Inspector of Police (Finger Print Bureau) unless they have put in minimum service of not less than six years as on 1st January of the year of selection and are approved Probationers.

8. Probation :

Every person appointed by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years; and every person appointed either by promotion or by transfer shall be on probation for total period of one year on duty within a continuous period of two years from the date on which one commences probation.

9. Training :-

(a) (1) Every person appointed by direct recruitment to any category or by transfer from any other category in other branches of Police Department to the post of Assistant Sub-inspector of Police (Finger Print Bureau), shall undergo training as follows:-

i. Six months training in Police Training College followed by six months training in Finger Print Bureau both in theoretical and practical aspects of Finger Print Science. They have to appear for an examination at the end of one year training in the subjects they are taught.

ii. A Probationer shall have two chances for passing the examination, one at the end of the course and the second after six months. Failure to pass the examination will entail extension or termination of probation.

Provided that the appointing authority for adequate reasons to be recorded in writing allow a probationer, a third chance to pass the examination.

(The deficiency in the period of training of a fresh probationer, within three months after opening of the School, shall be disregarded ).

(2) Every person appointed as Police Constable (Finger Print Bureau-Photography) shall undergo training immediately after appointment for three months in Police Recruitment School followed by three months in Finger Print Bureau Photographic Section in dark room works viz., exposing, developing, printing, cleaning (Washing) and drying (glazing).

(b) (1) Every person appointed by direct recruitment, shall, before the commencement of training, execute and agreement bond that he shall serve the department for a period of three years after the completion of training referred to in sub-rule (a).

(2) He will be liable to refund to the Government the pay and allowances and other remuneration received by him in addition to the amount spent by the Government on his training:

(i) if he fails to serve the department for a period of three years after the completion of his training for any reason : or

(ii) If he discontinues the training or is discharged from the training course for misconduct or any other reason : or

(iii) If he secures any other employment, elsewhere than under the State Government.
The period of training shall count for purposes of probation, increment, leave and pension.

A direct recruit who is selected and appointed shall be eligible, during the period of training, for the initial pay of the post with the usual allowances admissible at the place of training.

10. Tests:

(i) Every person appointed by direct recruitment shall pass within the probation period, the departmental examination/test, that may be prescribed by the Director, State Level Recruitment Board in consultation with the Director, Finger Print Bureau from time to time.

(ii) The Assistant Sub-Inspector of Police (Finger Print Bureau) (Category 3 of Class A) who is eligible for promotion as Sub-Inspector of Police. (Finger Print Bureau) (Category-2 of Class-A) should have passed the All India Board Examination of Finger Print Expert conducted by the Central Finger print Bureau, N. C. R. B., M.H.A; Government list in a particular year. The date of appointment as Assistant Sub-Inspector of Police (Finger Print Bureau) and seniority in that rank will be taken into account while fixing their seniority in that rank. Assistant Sub Inspector who have not passed the examination, as on Ist January of the year of selection will not be considered for promotion for that panel even though they are seniors.

(iii) All the Assistant Sub-Inspectors, who are approved probationers should be sent to the Finger Print Bureau Training and examination to enable them to get qualified. The Candidate will be allowed for examination only for two chances by the department at Government expense. Subsequently, they have to appear at their own cost.

(iv) Sub-Inspector of Police (Finger Print Bureau) who have put in not less than six years regular service s on Ist January of the year of selection with good record of service will be eligible for promotion as Inspector of Police (Finger Print Bureau). The Promotion will be ordered from a panel approved by the Director General of Police on the basis of seniority-cum-fitness and overall record of service and proficiency in their branch work based on the recommendations of the appointing authority. Seniority as Inspector will be fixed-up accordingly in the order indicated in the promotion panel.

11. Transfer and postings:

All transfers and postings of the personnel of this service working in Finger Print Bureau, Hyderabad including S.D. Section in the Districts/Hyderabad City shall be made by the appointing authority.

12. Special Provisions:

(i) Inspectors of Police (Finger Print Bureau), Sub-Inspectors of Police (Finger Print Bureau) or (Finger Print Bureau-Photography) and Assistant Sub-Inspector of Police (Finger Print Bureau) or (Finger Print Bureau-Photography of Class-A and Class-B are entitled to uniform grant at the rates prescribed and as per such conditions laid down by the State Government from time to time.

(ii) The Police Constables (Finger Print Bureau-Photography) shall be entitled to free supply of uniform on such scale as may be prescribed by the State Government from time to time.

(iii) Members of this service are entitled to rent free quarters, if provided by Government/department, as per such guidelines as may be laid down by the Director General and Inspector General of Police, from time to time.
## ANNEXURE
(See Rule- 4)

<table>
<thead>
<tr>
<th>Class &amp; Category</th>
<th>Method of Appointment</th>
<th>Qualifications</th>
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<tbody>
<tr>
<td><strong>Class-A:</strong></td>
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</table>
| 3. Assistant Sub-Inspector of Police (Finger Print Bureau (formerly Designated as Finger Print Searcher)) | By direct recruitment | (1) Must possess a Bachelor’s degree of a university in India established or incorporated by or under a Central Act, Provincial Act or State Act or an Institution recognized by the University Grants Commission or an equivalent qualification.  
(ii) Must have ability to read and write one of the three languages namely Telugu, Urdu or Hindi |
| **Class-B:**     |                       |                |
| 2. Assistant Sub-Inspector of Police (Finger Print Bureau-Photography) | By direct recruitment | (a) (i) Must have passed Intermediate or its equivalent examination.  
(ii) A degree from JNTU, A.P., Hyderabad in Photography (Black & White) including colour Movie and Cine Photography, Videography and advance Photography) with one year practical experience, in any Firm.  
(b) Must have ability to read and write Telugu. |
| 3. Police Constables (Finger Print Bureau-Photography) | By direct recruitment | (a) (i) Must have passed SSC or its equivalent examination.  
(ii) Must have thorough knowledge and experience in developing, Printing, cleaning (Washing) and drying (glazing) Both black and white and colour films.  
(b) Must have ability to read and write Telugu. |

R. K. RAGALA,  
Principal Secretary to Government.